FAMILY VISIONS INCORPORATED
POLICY AND PROCEDURE MANUAL

POLICY: **BOARD OF DIRECTORS SELECTION**		POLICY NO: GOV-001
	DATE ISSUED: February 16, 2022	PREVIOUS POLICY DATE/NAME: None
		RELATED DOCUMENTS: FVI Bylaws
APPROVED BY: Board of Directors	DISTRIBUTION Board Policy	

PURPOSE:
Per the FVI Bylaws – Article 7 – Powers of the Board, specifically Article 7.04 new board members will be selected and determined by the current FVI Board of Directors. Current Board of Directors will identify and recommend potential new members to the Board Governance Committee.

DEFINITION:
The Family Visions Inc. board will have a minimum of five (5) members to a maximum of eleven (11) board members.

POLICY:
The Board Governance Committee will be responsible to review members recommended by the current Board Directors and/or others.
The Board Governance Committee will look for members based on skills needed on the board.
The Board Governance Committee will provide a list of potential suitable new board member(s) to the Board of Directors for approval.

PROCEDURE FOR SELECTION:
The Board Governance Committee will:

- Early in the organizational year the board will begin to identify how many new board members will be required using the current member's roles and list.
- The Board Governance Committee will determine what members are still able to serve on the board per the board terms.
- Board members can serve two (2) three-year terms to a maximum of six years.
- The Board Governance Committee will determine skills required to meet and fulfill the obligation and strategic plan of the board.
- The Board Governance Committee through support of other FVI Board Members will identify potential new board members. Communication can take place through word of mouth, advertising/social media etc.
- Board members can fill out a FVI Membership application form.

- Governance Committee will invite the Chair of FVI Board to meet with potential new members, answer any questions and provide potential new members with various Family Visions Inc. info including the most recent Annual General Meeting report.
- Governance Committee will make their decision on new board members and present the list to the Board of Directors.
- The Board of Directors will approve the new directors prior to the Annual General Meeting.
- The Family Visions board reserves the right to approve or disapprove the appointments.

PROCESS TO ANNOUNCE BOARD OF DIRECTORS AT THE ANNUAL GENERAL MEETING:

- The FVI Chair will present the list of approved FVI Board of Directors at the Annual General Meeting.
- A motion will be made to approve the incoming Board of Directors
- Each newly approved Director will receive an orientation provided by The Chair and Executive Director. All appropriate documentation including the Code of Conduct, Oath of Confidentiality and Conflict of Interest, Criminal Record and Adult Abuse Registry Check will be signed and returned at this time.
- Per the FVI Bylaws', **there are no nominations of board members accepted from the floor during the Annual General Meeting.**